

SPORTS HALL/STUDIO APPLICATION FORM

Team/Club

Coaches Name

Mobile No.

Email

Address

Postcode

2nd Contact Name

2nd Contact Mobile No.

MINIMUM 10 WEEK CONTRACT THEREAFTER 30 DAYS NOTICE TO CANCEL

APPLICATION TYPE (PLEASE TICK)

Block booking 10 week minimum

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Other – please specify below:

BOOKING DETAILS					
DAY	START TIME	DURATION	START DATE	GROUP	AREA REQUIRED
Monday		60 minutes		Senior	Full Sports Hall
Tuesday					Half Sports Hall
Wednesday		90 minutes		Under 16's	Studio 1
Thursday					Studio 2
Friday		120 minutes			Studio 3
Saturday					
Sunday					

Terms and Conditions

I hereby apply for a sports hall/studio block booking at Banks O' Dee Fitness. I agree to abide by the conditions and rules of the club a copy of which is available for inspection at www.banksodee.co.uk. All correspondence will be sent to my email address unless otherwise stated. I understand I require 1 months' notice for cancellation of a direct debit block booking.

Signature

Date

DIRECT DEBIT FORM

Please fill in the whole form using a ball-point pen and send it to:

Banks O' Dee Fitness
Spain Park
Abbotswell Road
Aberdeen
AB12 3AB

Service User Number

674268

Name(s) of account holder(s)

Bank/Building society account number

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Branch Sort Code

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Instruction to your Bank or Building Society:

Please pay Banks O' Dee Fitness Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Banks O' Dee and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Direct Debit Guarantee

- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits. If there are any changes to the amount, date or frequency of your Direct Debit Banks O' Dee Fitness will notify you (normally 10 working days) in advance of your account being debited or as otherwise agreed.
- If you request Banks O' Dee Fitness to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Banks O' Dee Fitness or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Banks O' Dee Fitness asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THE HIRE OF SPORTS HALL

1. Individual Co-Ordinator:

Any group or individual acting on behalf of a team wishing to hire the Sports Hall for a single session or block booking arrangement must provide details of the name, address, telephone number or e-mail address of the individual person or coordinator responsible for the members of the team or club and acting on their behalf. Application forms available at reception.

2. Charges and payments:

- (a) Payments: All bookings must be paid for in advance at the time of booking by cash, debit card, credit card, cheque or by BACS.
- (b) Block bookings: Bookings for 10 or more sessions will qualify for Block booking pricing. Must be paid via Direct Debit. If we have chased you via email and phone to renew and no answer is forthcoming your slot will be lost.

3. Use of SPORTS HALL and code of conduct:

- (a) The Hirer shall only use the allocated pitch as per schedule on the booking sheet. The sub-let of sports hall is not permitted. The sports hall shall not be used for any purpose other than indoor sports and fitness training.
- (b) The team should bring their own gear for sport specific use. No balls or racquets are supplied by the Sports Club. No storage facilities are available at the site. Only non-marking footwear is allowed.
- (c) Warm ups; At no time should players enter the sports hall prior to their scheduled time or interfere with the game that is in progress.
- (d) At the end of your session please ensure that all the litter, empty bottles and cans of drink are picked up from and around the sports hall. Please place litter in the litter bins that are provided around the site.
- (e) 7-a-side goals if moved must be wheeled back to their specified location as below. Mini goals returned to top end of pitch next to garage store areas.

CODE OF CONDUCT

All individuals must conform to any regulations in force, with respect to the site and comply with any instructions they may receive from staff appointed.

Please ensure the facilities are used correctly and individuals do not use foul or abusive language whilst playing. Please respect the neighbors and keep noise levels down to a minimum, again, avoiding foul and abusive language on the pitch, staff appointed. Persistent offenders will have their booking cancelled with no refunds given.

4. Health and safety:

- (a) No alcohol shall be brought or consumed in any part of the Sports Club premises. No smoking/vaping policy applies to all the Sports Club premises.
- (b) In event of an accident or injury the Hirer or coordinator should contact the emergency services.

5. Cancellations and refunds -Single sessions

For single session bookings The Hirer may relinquish the right to use the allocated pitch at any time on presentation of written notice at least 48 hours before commencement of any game/ training slot.

Less than 48 hours' notice 50% charge applied. Less than 24 hours' notice 100% charge applied

No refund can be made in respect fees or charges once a booked game has taken place at the hired venue.

6. Termination -

- (a) Block Bookings require 1 months' notice for cancellation. Recurring bookings slots are chargeable. If slot not used will still be charged.
- (b) Banks O Dee Sports Club reserve the rights to cancel or amend or withdraw the use a pre-booked/hired pitch or venue at any time by giving notice to the Hirer or Co-Ordinator of the team.
- (c) Banks O Dee Sports Club will not be liable to the Hirer or the Co-Ordinator in respect of expenses, costs, or loses incurred directly or indirectly as a result of the termination.

7. Renewal policy

If you wish to renew your booking or block booking allow at least 4 weeks before it expires. All block booking must be paid *via* Direct Debit. We would endeavor to offer the same pitch area if possible, but this cannot be guaranteed. We would suggest a suitable alternative.

8. Liability

The Hirer or Co-Ordinator is responsible for all loss, damage and claims arising out of this agreement.

- (a) Banks O Dee Sports Club accepts no responsibility for any personal injury, accidents, damage to or loss of property or belongings sustained by individuals or members of the club or any other person arising as a consequence of hiring the use of the pitch.
- (b) The club or Hirer will be responsible for any damage caused to the pitch or facility by their own members or members of the club against whom they are playing. Details of any damage and the cost will be emailed to the coordinator. You, the coordinator will be charged and agree to pay for the damage in full.

9. Changing facilities

Where available these facilities are provided, please ensure that it is left clean and tidy state. You will be liable to pay for any damaged caused.

10. Car Parking

Park your cars in designated areas provided. Do not double park or block others. No bikes are permitted on any pitches- please lock your bike. We do not take any responsibility for damage to vehicles or loss and theft of valuables from vehicles. By making payments via Banks Automated Clearing Services (BACS), credit card or debit card you agree to all the terms and conditions stated herein.